

BOOKING OPTIONS

You can book your rates online via our website www.tfehotels.com by following the below instructions:

WBE (WEB BOOKING ENGINE)

a. i. Log onto our website www.tfehotels.com. The home screen will look like this.

BOOK DIRECT Where are you going?	CHECK IN Wed, 06 Sep 2023 ▾	CHECK OUT Thu, 07 Sep 2023 ▾	GUESTS 2 Guests ▾	PROMO CODE ⓘ _____	SEARCH
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Select your preferred Hotel or Location, and the Check-in and Check-out dates and enter your ID into the Promo Code section.

Your Corporate ID is: TH17567531

a. ii. Alternatively, you can use the following link which will automatically sign you in to **AEU Members** profile where you will be able to select your preferred hotel or location.

Link: [Book Now](#)

b. Click on the “Search” or “Check Availability” button. The hotel page will then display all of our hotels situated in the location you are requesting. From here, select the hotel you require.

NB. If you have selected a specific hotel in step a. this page will not display.

d. The hotel availability page will now display showing **AEU Members** Preferred Rates, the hotel’s best available rate, the advance purchase pre-paid packages and other promotional packages that are available under each room type.

e. Now continue through the booking process and complete the reservation form. To finalise the reservation, simply enter your credit card details into the payment options section. This is a guarantee method only unless an advance purchase, pre-paid package has been selected.

f. A confirmation for the traveller will then be generated and emailed directly to you.

HOTEL DIRECT

You can contact the hotel of your choice directly and quote to the in-house reservations department that you are from **AEU Members**. They will then access your Preferred Rates and make the reservation for you.

CENTRAL RESERVATIONS

You can telephone our Central Reservations department anytime on 61 13 86 42 and quote that you are from **AEU Members**. They will then access your Preferred Corporate Rates and make the reservation for you.